

## Corporate Policy Committee Work Programme 2023-24

Report Reference	Corporate Policy Committee	Title	Purpose of Report	Lead Officer	Consultation and Engagement Process and Timeline	Equality Impact Assessment	Part of Budget and Policy Framework	Corporate Plan Priority	Exempt Item and Paragraph Number
CP/23/23-24	05/10/2023	ICT Hybrid Programme implementation Update	To provide an update on progress with the mobilisation of the ICT Hybrid Programme.	Chief Information Officer	No	No	Yes	Open	No
CP/17/23-24	05/10/2023	Performance Report for Quarter 1 2324	To update on performance against the Corporate Plan	Director of Policy and Change	No	No	No	Open; Fair; Green	No
CP/22/23-24	05/10/2023	Developing a new Corporate Plan - Update report	Update on progress against development of the new Corporate Plan	Director of Policy and Change	Yes	Yes	Yes	Open; Fair; Green	No
CP/18/23-24	05/10/2023	Strategic Risk Register Assurance Report Q1 2023/24	This report provides an update on the activity of the Council's Strategic Risk Register for Quarter 1 2023/24	Director of Governance and Compliance	No	No	No	Fair; Green; Open	No
CP/21/23-24	05/10/2023	Medium Term Financial Strategy Consultation for 2024/25-2027/28	To agree the Pre Budget Consultation survey and material for the four years 2024-2028. The consultation will run from October 2023 and will allow stakeholders and residents to	Director of Finance and Customer Services	No	No	Yes	Open	No

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			engagement in the budget for the coming four years.						
CP/16/23-24	05/10/2023	First Financial Review of 2023/24 (Corporate Policy Committee)	To note and comment on the First Financial Review and Performance position of 2023/24, including progress on policy proposals and material variances from the MTFS and (if necessary) approve Supplementary Estimates and Virements.	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/19/23-24	05/10/2023	Customer Experience Strategy Update	To provide an update on achievements in relation to the Council's Customer Experience Strategy	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/20/23-24	05/10/2023	Digital Strategy Update	To provide an update on achievements in relation to the Council's Digital Strategy	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/53/22-23	30/11/2023	Annual Review of Committee Decisions	To report on the decisions made by Service Committees during 2021/22 and 2022/23.	Director of Policy and Change	No	No	No	Open	No

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CP/25/23-24	30/11/2023	Workforce Strategy Update Report	To provide an update on achievements in relation to the Council's Workforce Strategy	Head of HR	No	No	No	Open	No
CP/26/23-24	30/11/2023	ICT Strategy Annual Update	To provide an update on achievements in relation to the Council's ICT Strategy	Chief Information Officer	No	No	Yes	Open	No
CP/30/23-24	30/11/2023	Performance Report Quarter 2 2023/24	To update on performance against the Corporate Plan	Director of Policy and Change	No	No	No	Open; Fair; Green	No
CP/31/23-24	30/11/2023	Equality, Diversity and Inclusion - annual report	To update on EDI in line with our statutory duty to report annually	Director of Policy and Change	No	No	No	Open; Fair; Green	No
CP/29/23-24	30/11/2023	Strategic Risk Register Assurance Report Q2 2023/24	This report provides an update on the activity of the Council's Strategic Risk Register for Quarter 2 2023/24	Director of Governance and Compliance	No	No	No	Open	No
CP/33/23-24	30/11/2023	Council Tax Base 2024/25	This report notifies of the Council Tax Base for Cheshire East and identifies any changes to the calculation of the tax base for 2024/25, so that they can recommend the amount calculated to	Director of Finance and Customer Services	No	No	Yes	Open	No

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			Council. In accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992 Cheshire East Council is required to agree its tax base before 31st January 2024.						
CP/28/23-24	30/11/2023	Second Financial Review of 2023/24 (Corporate Policy Committee)	This report outlines how the Council is managing resources to provide value for money services during the 2023/24 financial year. The purpose of the report is to note and comment on the Second Financial Review and Performance position of 2023/24 and approve Supplementary Estimates and Virements.	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/32/23-24	30/11/2023	Medium Term Financial Strategy Consultation 2024/25 - 2027/28 (Corporate	All Committees were being asked to provide feedback in relation to their financial responsibilities as identified within	Director of Finance and Customer Services	Yes	No	Yes	Open	No

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		Policy Committee)	the Constitution and linked to the budget alignment approved by the Finance Sub-Committee in March 2023. Responses to the consultation would be reported to the Corporate Policy Committee to support that Committee in making recommendations to Council on changes to the current financial strategy.						
CP/48/23-24	30/11/2023	Health and Safety Update 2023/24 Mid Year	To ensure Members of the Corporate Policy Committee are briefed on the health, safety and wellbeing of the organisation and understand how the Council's responsibilities as an employer and to members of the public are met	Director of Governance and Compliance	No	No	Yes	Open; Fair	No
CP/51/23-24	30/11/2023	Six Monthly Complaints Report	To provide an update on Complaints and customer contact for the period 1st April to 30th September 2023 and to provide	Director of Governance and Compliance	No	No	No	Open	No

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			assurance that actions arising from complaints and improvements identified are being actioned						
CP/37/23-24	18/01/2024	Third Financial Review of 2023/24 (Corporate Policy Committee)	This report outlines how the Council is managing resources to provide value for money services during the 2023/24 financial year. The purpose of the report is to note and comment on the Third Financial Review and Performance position of 2023/24 and approve Supplementary Estimates and Virements.	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/35/23-24	18/01/2024	Medium Term Financial Strategy Consultation 2024/25 - 2027/28 Provisional Settlement Update (Corporate Policy Committee)	All Committees were being asked to provide feedback in relation to their financial responsibilities as identified within the Constitution and linked to the budget alignment approved by the Finance Sub-Committee in	Director of Finance and Customer Services	Yes	No	Yes	Open	No

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			March 2023. Responses to the consultation would be reported to the Corporate Policy Committee to support that Committee in making recommendations to Council on changes to the current financial strategy.						
CP/36/23-24	18/01/2024	Pay Policy Statement (PPS) 2024/25	To seek approval of the Pay Policy Statement 2024/25. The changes from the 2023/24 PPS will be highlighted in the report and a copy of the revised PPS will be enclosed once drafted.	Head of HR	Yes	No	No	Open; Fair; Green	No
CP/38/23-24	08/02/2024	ICT Hybrid Programme implementation update	To provide an update on progress with the implementation of ICT Hybrid Programme	Chief Information Officer	No	No	Yes	Open	No
CP/27/23-24	08/02/2024	Cyber Security Update	To provide a 6 monthly update on cyber security, outlining key aspects and ongoing measures to protect against threats to CEC.	Chief Information Officer	No	No	No	Open	No

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CP/39/23-24	08/02/2024	Medium Term Financial Strategy 2024/25-2027/28	To recommend the Medium-Term Financial Strategy for 2024 to 2028 to Council for approval. The report will incorporate the Council's Priorities, Budget, Policy Proposals and Capital Programme. The report will also include the Capital, Treasury Management, Investment and Reserves Strategies.	Director of Finance and Customer Services	No	No	Yes	Open	No
CP/40/23-24	21/03/2024	Performance Report - Quarter 3 of 2324	To report on performance against the Corporate Plan	Director of Policy and Change	No	No	No	Open; Fair; Green	No
CP/41/23-24	21/03/2024	Strategic Risk Register Assurance Report Q3 2023/24	This report provides an update on the activity of the Council's Strategic Risk Register for Quarter 3 2023/24	Director of Governance and Compliance	No	No	No	Open	No